

**BOARD OF TRUSTEES  
PASSAIC COUNTY COMMUNITY COLLEGE  
March 17, 2020 - AGENDA**

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**At 7:00 p.m. on Tuesday, March 17, 2020, the Board of Trustees of Passaic County Community College will hold a regular meeting. The meeting will take place in The Paterson Room, Passaic County Community College, One College Boulevard, Paterson, New Jersey. The public is invited to attend, per the Open Public Meetings Act, N.J.S.A. 10:4-6. In addition, the Board will meet in executive session to discuss such issues as are allowed pursuant to NJSA 10:4-12. A copy of the agenda and packet are available for public inspection.**

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE (All Stand)**

**CONSIDERATION OF MINUTES – January 21, 2020; February 18, 2020**

**PRESENTATIONS:**

- A. Association of Community Colleges National Legislative Summit
- B. DREAM 2020 – Special Recognition Award
- C. Coronavirus
- D. Women’s Basketball Team

**REPORTS**

- President
  - Significant Activities
  - Statement of Revenue and Expenditures
  - News Articles
- Chairman

**DISCUSSION AGENDA**

- A. INSTRUCTIONAL ITEMS**
  - PALS Plus, Incorporated Shared Services Agreement
- B. BUSINESS ITEMS**
  - Amendment to MOU with Revised Taub Grant
  - Purchases of Goods and Services
- C. PERSONNEL ITEMS**

Continued.....

**BOARD OF TRUSTEES**  
**PASSAIC COUNTY COMMUNITY COLLEGE**  
**March 17, 2020 - AGENDA**

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**EXECUTIVE SESSION**

Discussion of personnel, contract negotiations, and matters protected by attorney-client privilege

**ACTION ITEMS**

**Consent Resolution**

**A. INSTRUCTIONAL ITEMS**

PALS Plus Incorporated Shared Services Agreement

**B. BUSINESS ITEMS**

Amendment to MOU with Revised Taub Grant

Purchases of Goods and Services

**C. PERSONNEL ITEMS**

**REMARKS:** PUBLIC; TRUSTEES

**ADJOURNMENT**

**PASSAIC COUNTY COMMUNITY COLLEGE**

**ROLL CALL**

<b>BOARD OF TRUSTEES</b>	<b>PRESENT</b>	<b>ABSENT</b>
Alumni Rep Greco	<b>X</b>	
DuHaime		<b>X</b>
Esquiche	<b>X</b>	
Marco	<b>X</b>	
Moody	<b>X</b>	
Pou	<b>X</b>	
Rodriguez		<b>X</b>
Smith	<b>X</b>	
Trivedi	<b>X</b>	
Tanis	<b>X</b>	
Nutter	<b>X</b>	

**DATED: MARCH 17, 2020**

**PASSAIC COUNTY COMMUNITY COLLEGE**  
**Resolution #1 – CONSIDERATION OF MINUTES**

Offered by TANIS Seconded by MOODY

<b>Board of Trustees</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
DuHaime				<b>X</b>
Esquiche	<b>X</b>			
Marco	<b>X</b>			
Moody	<b>X</b>			
Pou	<b>X</b>			
Rodriguez				<b>X</b>
Smith	<b>2/18/20</b>		<b>1/21/20</b>	
Trivedi	<b>X</b>			
Tanis	<b>X</b>			
Nutter	<b>2/18/20</b>		<b>1/21/20</b>	

**CONSIDERATION OF MINUTES**

**BE IT RESOLVED** that the Board of Trustees of Passaic County Community College hereby approves the minutes of the January 21, 2020 and the February 18, 2020 Board of Trustees meetings, as presented.

**DATED: MARCH 17, 2020**

The following are the minutes of the Special Board of Trustees meeting, Passaic County Community College, held at One College Boulevard, Paterson, New Jersey on Tuesday, February 18, 2020.

### **CALL TO ORDER**

President Rose stated that notice of the meeting was mailed to the Herald News, the Record, the Office of the County Clerk, and posted on the bulletin board of the College Boulevard building on February 10, 2020.

Chairman Nutter stated that inasmuch as adequate notice of the meeting had been given, the meeting was called to order at 9:00 a.m. A copy of the agenda was reviewed and available for public inspection.

### **ROLL CALL**

Dennis F. Marco  
Alonzo Moody  
Carlos Rodriquez  
Sharon C. Smith

Ronak Trivedi  
Steven M. Rose, Secretary  
Barbara Tanis, Vice Chairwoman  
Harvey J. Nutter, Chairman

### **Absent**

Richard A. DuHaime  
Yolanda Esquiche  
Taina Pou  
Jennifer Greco, Alumni Representative

### **PLEDGE OF ALLEGIANCE**

Chairman Nutter asked Trustee Moody to lead the Pledge of Allegiance.

### **DISCUSSION AGENDA**

The following item was approved for placement on the Action Items agenda:

#### **A. Business Items**

#### **Proposed FY2020-2021 Chapter 12 Funding and Capital Budgets**

President Rose informed the board that the budgets that were approved in January, with the amount of Chapter 12 Funding approved for \$3,200,000, had since been increased by the

State. That increase was an additional \$1,780,000, making the grand total available in Chapter 12 Funding to \$4,980,000. That increase required a revision to the approved budget in order to move forward to the Board of School Estimate for its approval.

President Rose explained how the monies were moved around to allow for certain renovations at the Rifle Camp Observatory Project, while allowing the additional funds for Chapter 12 to be used for a conference center. That conference center would be built on the parking lot land the College already owns (a.k.a. Lot #3), and would provide a valuable service not only to the College, but to the community as well. No such site exists at this time and would also include a brand new gym.

Trustee Trivedi questioned where the \$1.5 million would come from. President Rose stated that the monies originally approved in the Facilities Master Plan to renovate the area outside of the gym to make it larger were placed on hold to put toward the building of the conference center.

Trustee Moody pointed out several typographical errors in Resolution #1, which were addressed and corrected.

#### **ACTION ITEMS AGENDA - Consent Resolution**

##### **Proposed FY2020-2021 Chapter 12 Funding and Capital Budgets**

Chairman Nutter asked for a motion on Resolution #1- Action Item A: the Proposed FY2020-2021 Capital Budgets. Seconded by Trustee Smith. Upon roll call, Resolution #1 passed with all members present voting “yes.”

#### **REMARKS:**

Public/Trustees: None

#### **ADJOURNMENT**

Chairman Nutter asked for a motion to adjourn the meeting at 9:07 a.m.; moved by Trustee Moody; seconded by Trustee Marco. Upon roll call, the motion to adjourn the meeting passed unanimously with all members present voting “yes.”

The following are the minutes of the Board of Trustees of Passaic County Community College, held at One College Boulevard, Paterson, New Jersey on Tuesday, January 21, 2020.

### **CALL TO ORDER**

President Rose stated that notice of the meeting was mailed to the Herald News, the Record, the Office of the County Clerk, and posted on the bulletin board of the College Boulevard building on November 20, 2019.

Chairman Nutter stated that inasmuch as adequate notice of the meeting had been given, the meeting was called to order at 7:03 p.m. A copy of the agenda was reviewed and available for public inspection.

### **ROLL CALL**

Richard A. DuHaime  
Dennis F. Marco  
Alonzo Moody  
Taina Pou

Ronak Trivedi\*  
Steven M. Rose, Secretary  
Barbara Tanis, Vice Chairwoman  
Harvey J. Nutter, Chairman

### **Absent**

Yolanda Esquiche  
Carlos Rodriguez  
Sharon C. Smith  
Jennifer Greco, Alumni Representative

\*Trustee Trivedi arrived 7:04 p.m.

### **PLEDGE OF ALLEGIANCE**

Chairman Nutter asked Trustee Marco to lead the Pledge of Allegiance.

### **CONSIDERATION OF MINUTES – December 17, 2019**

Chairman Nutter asked for a motion on Resolution #1 – Consideration of Minutes for December 17, 2019; moved by Trustee Tanis; seconded by Trustee Marco. Upon roll call, Resolution #1 passed with all members present voting “yes.”

### **PRESENTATION**

#### **Proposed FY2020-2021 Budget**

President Rose provided the Board with an overview of the College’s current fiscal situation and spoke of the main sources of revenue the College receives: those being from the

County, the State of New Jersey, and student tuition. He emphasized how the County has increased its funding to the College this year, as well as always being supportive. He stated the State of New Jersey had not increased funding to the College since 2001. The third source of revenue was through student tuition, stating the increase from the County would go directly to the students by keeping tuition and fees down.

President Rose explained how four-year college funding was the same as it was in 1996, two-thirds of the funding came from the state and one-third came from student tuition. Four-year colleges now receive most of their funding through student tuition. He then discussed how the decline in high school graduates throughout the state has had an impact on community colleges. Four-year colleges are now accepting students who previously would not qualify therefore taking students away from the community colleges.

Another issue that has caused a decline in enrollment was fewer ESL classes, which was due to immigration policy. President Rose then turned the presentation over to Mr. Steven Hardy, Vice President of Finance and Administrative Services.

Vice President Hardy stated he wanted to go through the budget from the bottom up, (via a PowerPoint presentation), showing a minimal increase of less than 0.86%. He re-emphasized the three revenue streams the budget was comprised of, inclusive of tuition and fees. Credit and non-credit programs were also discussed, in addition to the *Community College Opportunity Grant* (CCOG). The health benefits actually realized a savings based on positive negotiations with the administrators and supportive staff associations.

Trustee Trivedi raised questions about the non-credit/workforce programs, the SGA, enrollment, plus tuition and fees. President Rose provided information on all requests received so all had a better understanding of the budget before them.

Trustee Moody jokingly asked that the utility line be increased in order to pay the utility bill since it was quite cold in the Paterson Room that evening.

Trustee DuHaimé raised questions that pertained to the expenditure side of the budget to ensure that all best practices were in place, such as bidding, repair services, and office supplies, to name a few.

Trustee Trivedi then asked about the “Reserve” when Vice President Hardy referred to the Statement of Revenue and Expenditures (Variance Report), which was provided in each month’s board packet. Vice President Hardy explained that unfilled positions create “slippage” that was then used to increase the fund balance. An example was Dr. Jacqueline Kineavy, Senior Vice President for Academic and Student Affairs cooperation to hold off filling several vacant positions until the next fiscal year, which was July 1.



President Rose then presented the Capital budgets for equipment; Chapter 12; and the Observatory at Rifle Camp Park.

Trustee Trivedi thanked both President Rose and Vice President Hardy for explaining the sequence of events for budget preparation and the various programs funded by the College.

## **REPORTS**

President: President Rose referred to the News Article on the College's first Annual Winter Commencement, which was a "rousing" success. Three hundred and fifty graduates were certified from the August and December terms, with 160 graduates actually attending the ceremony. Trustee Tanis noted that the Salutatorian, Mr. Casey Bucceri, did not leave a dry eye in the audience. He was one of the three speakers that evening.

President Rose then spoke about the growing success of a joint PTech program the College has with the PANTHER high school. Seventy-five students in that program have three mentors from IBM who are on the path to earning not only a high school diploma but an Associate's degree as well. WNBC filmed a segment live on Monday morning at 4:45 a.m., wherein the President was interviewed.

Chair: None

## **DISCUSSION AGENDA**

The following items were approved for placement on the Action Items agenda:

### **A. Instructional Items**

#### SCCC/PCCC Nurse Education Contract

President Rose highlighted on the fact that the twenty-two year relationship PCCC and SCCC have with its nursing education contract was a model for the State. He stated it was a true success story.

#### PALS Plus, Inc.

The partnership with PALS Plus, Inc., was part of the library system that shares resources to better serve the needs of the area communities, and a Resolution regarding the College's participation was needed annually.

### **B. Business Items**

### Purchases of Goods and Services

President Rose informed the Board that the Purchases of Goods and Services' attachments have a great amount of detail in them, such as what the item was being requested, its funding source, and who requested it. He stated he would be happy to answer any questions the board may have.

The following goods and services, which were obtained through a Fair and Open Process, in compliance with NJSA 19:44A-20.4 et seq and NJSA:18A:64A-25 et al. are so noted and recommended.

- Flooring Contractor Services
- Utility Services
- Request for Proposal 20-07 – Grant External Evaluator
- Request for Proposal 20-08 – Grant External Evaluator
- Bid 20-01 – Document Management Software
- Bid 20-02 – Theatrical Rigging and Lighting System

### **C. Policy Matters**

#### Second Reading: Board Policy A101- Passaic County Community College Board of Trustees Bylaws

Mr. Michael A. Cerone, Jr., College Counsel, recapped the changes made to Board Policy A101, which were approved as a first reading in December 2019. The policy was now streamlined and more traditional, and once approved on second reading would become Board Policy.

### **D. Personnel Items**

The personnel items were pending the outcome of the Executive Session discussion.

### **EXECUTIVE SESSION**

Chairman Nutter asked for a motion to go into executive session at 7:55 p.m.; moved by Trustee Marco; seconded by Trustee Tanis. Chairman Nutter stated that the Board would meet in Executive Session about twenty minutes to discuss personnel, contract negotiations, and matters protected by attorney-client privilege, and that no action would be taken in executive

session. Upon roll call, the motion to go into executive session was approved by all members present voting “yes.”

Chairman Nutter called the meeting to order at 8:07 p.m., stating that the Board met in Executive Session to discuss personnel, contract negotiations, and matters protected by attorney-client privilege, and that no action was taken in executive session.

### **PUBLIC HEARING**

#### **Proposed FY2020-2021 Budget**

Chairman Nutter opened the meeting to the public to discuss the Proposed 2020-2021 Budget; hearing none, Chairman Nutter proceeded with the agenda.

### **ACTION ITEMS AGENDA - Consent Resolution**

Chairman Nutter asked for a motion on Resolution #2 - Consent Agenda Items A through D. Trustee Tanis moved Resolution #2; seconded by Trustee Marco. Upon roll call, Resolution #2 passed with all members present voting “yes.”

#### **A. INSTRUCTIONAL ITEMS**

The Nurse Education Contract between Passaic County Community College and Sussex County Community College as presented.

The appointment of Ms. Mibong La, Head Librarian as PCCC’s Library representative to PALS Plus, Inc., and Mr. Ken Karol, Technical Resources Librarian, as PCCC’s Library’s alternate voting representative to PALS Plus.

#### **B. BUSINESS ITEMS**

### **FY 2020-2021 Budget**

**BE IT RESOLVED** that the Board of Trustees of Passaic County Community College, upon the recommendation of the President, hereby approves Passaic County Community College’s Operating Budget in the amount of \$54,833,010; the Chapter 12 Funding in the amount of \$3,200,000; and the Capital Budgets in the amount of \$1,753,860 and \$642,300 for the fiscal year commencing on July 1, 2020 and ending on June 30, 2021; and be it further

**RESOLVED** that the Board of Trustees of Passaic County Community College formally requests that the Board of School Estimate of Passaic County Community College fix the amount of \$15,171,000 to be raised through tax levy for current operations for the Fiscal Year commencing July 1, 2020 and ending June 30, 2021; and be it further

**RESOLVED** that the Board of Trustees of Passaic County Community College formally requests that the Board of School Estimate of Passaic County Community College fix the amount of \$3,200,000 to be raised through the issuance of bonds for the attached Chapter 12 Funding (Attachment A) for the Fiscal year commencing July 1, 2020 and ending June 30, 2021; and it be further

**RESOLVED** that the Board of Trustees of Passaic County Community College formally requests that the Board of School Estimate of Passaic County Community College fix the amount of \$1,753,860 to be raised through the issuance of bonds for the attached capital equipment list (Attachment B) for the Fiscal year commencing July 1, 2020 and ending June 30, 202; and be if further.

**RESOLVED** that the Board of Trustees of Passaic County Community College formally requests that the Board of School Estimate of Passaic County Community College fix the amount of \$642,300 to be raised through the issuance of bonds for the attached capital equipment list for the Observatory at Rifle Camp Park (Attachment C) for the Fiscal year commencing July 1, 2020 and ending June 30, 2021.

### **Purchases of Goods and Services**

The following goods and services outlined below, which were obtained through a Fair and Open Process, in compliance with NJSA 19:44A-20.4 et. seq. and NJSA 18A:64A-25 et al. are so noted and recommended. The Vice President for Finance and Administrative Services certifies funding is available.

**Flooring Contractor Services** (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – at or below State Contract pricing) (Funding Source: FY-2019 College Capital Funds; \$359,472.43 Available) Estimated amount for FY-2020. Authorized distributor for NJ State Contracts 81751, 81755 and 81756.

Commercial Interiors Direct, Inc.  
1 South Corporate Drive  
Riverdale, NJ 07457

**\$50,000.00**  
**(Recommended Award)**

**Utility Services** (Public Bid Exception per NJSA 18A:64A-25.5 a. (8) – Public Utility)

(Funding Source: FY-2019 and FY-2020 College Operating Funds; \$2,031,000.00 Available)

Change to estimated amounts for FY-2020 due to service provider changes. Total estimate remains unchanged.

**Gas and Electric Service** **\$1,698,000.00**  
**(Recommended Award)**

Service Providers

Public Service Electric & Gas	\$350,000.00
Direct Energy	\$560,000.00
Constellation Energy	\$558,000.00
East Coast Power and Gas	\$80,000.00
Jersey Central Power and Light	\$150,000.00

**Request for Proposal 20-07 – Grant External Evaluator** (Public Bid Exception per NJSA 18A:64A-25.5 a. (15) – Consulting Services) (Funding Source: U.S. Department of Education Title V Grant Funds; \$20,000.00 Available in FY-2020)

External evaluator for *Pathways to Teacher Certification* grant program.

Christy Neill	<b>\$15,000.00 (FY-2020)</b>
2245 Rogene Drive #201	<b>\$15,000.00 (FY-2021)</b>
Baltimore, MD 21209	<b>\$15,000.00 (FY-2022)</b>
	<b>\$15,000.00 (FY-2023)</b>
	<b>\$15,000.00 (FY-2024)</b>
	<b>(Recommended Award)</b>

**Request for Proposal 20-08 – Grant External Evaluator** (Public Bid Exception per NJSA 18A:64A-25.5 a. (15) – Consulting Services) (Funding Source: U.S. Department of Education Title V Grant Funds; \$20,500.00 Available in FY-2020)

External evaluator for *PCCC Teacher Excellence Project (P-TEP)* grant program.

Christy Neill	<b>\$15,000.00 (FY-2020)</b>
2245 Rogene Drive #201	<b>\$15,000.00 (FY-2021)</b>
Baltimore, MD 21209	<b>\$15,000.00 (FY-2022)</b>
	<b>\$15,000.00 (FY-2023)</b>
	<b>\$15,000.00 (FY-2024)</b>
	<b>(Recommended Award)</b>

**Bid 20-01 – Document Management Software**

(Funding Source: FY-2020 and FY-2021 College Operating Funds, \$76,140.76 Available in FY-2020)

Document management software for use by Enrollment Management. FY-2021 expenditures contingent upon future budget approvals.

Softdocs, Inc.	<b>\$75,861.66 (FY-2020)</b>
807 Bluff Road	<b>\$43,458.34 (FY-2021)</b>
Columbia, SC 29201	<b>(Recommended Award)</b>

**Bid 20-02 – Theatrical Rigging and Lighting System**

(Funding Source: FY-2019 College Capital Funds, \$292,444.28 Available)

Furnishing and installation of theatrical rigging and lighting system in existing Wanaque Academic Center theater space.

Generations Services, Inc.	<b>\$249,988.47</b>
237 West Parkway	<b>(Recommended Award)</b>
Pompton Plains, NJ 07444	

**C. POLICY MATTERS**

**Second Reading**, Board Policy A101 – PCCC Board of Trustees Bylaws

**D. PERSONNEL ITEMS**

- I. Appointments
  - A: Sherod Nicholas, Faculty – Nurse Education, Instructor Rank
  - B: Rukshana Subhan, Success Coach – Health Works (grant-funded) Cont Ed/Workforce Development
  - C: Thomas Askew, Acting Manager – Enrollment Services
  - D: Stony Pak, Faculty – Early Childhood Education, Instructor Rank
  - E: Maria Pilsbury, Academic Specialist – Developmental English
- II. Part-Time Temporary Appointments
- III. Active Searches

**REMARKS:**

Public: None

Trustees: Chairman Nutter thanked the Board for the gift sent to him while he was ill, noting he sent a card thanking the Board for its kindness.

**ADJOURNMENT**

Chairman Nutter asked for a motion to adjourn the meeting at 8:15 p.m.; moved by Trustee Trivedi; seconded by Trustee Marco. Upon roll call, the motion to adjourn the meeting passed unanimously with all members present voting “yes.”

**PASSAIC COUNTY COMMUNITY COLLEGE**

**RESOLUTION #2-CONSENT RESOLUTION – ACTION ITEMS A, B, and C**

**Offered by TRIVEDI Seconded by TANIS**

<b>Board of Trustees</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
DuHaime				<b>X</b>
Esquiche	<b>X</b>			
Marco	<b>X</b>			
Moody	<b>X</b>			
Pou	<b>X</b>			
Rodriguez				<b>X</b>
Smith	<b>X</b>			
Trivedi	<b>X</b>			
Tanis	<b>X</b>			
Nutter	<b>X</b>			

**BE IT RESOLVED** that the Board of Trustees of Passaic County Community College, upon the recommendation of the President, hereby approves the following actions:

**A. INSTRUCTIONAL ITEMS**

PALS Plus, Incorporated Shared Services Agreement as outlined in the attachment.

**B. BUSINESS ITEMS**

Amendment to the MOU among the City, the College, the Foundation and Taub Foundation as outlined in the attachment.

**Purchases of Goods and Services**

The following goods and services outlined below, which were obtained through a Fair and Open Process, in compliance with NJSA 19:44A-20.4 et. seq. and NJSA 18A:64A-25 et al. are so noted and recommended. The Vice President for Finance and Administrative Services certifies funding is available.



PASSAIC COUNTY COMMUNITY COLLEGE

**RESOLUTION #2-CONSENT RESOLUTION – ACTION ITEMS A, B, and C**

**Information Technology Hardware** (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – at or below State Contract pricing)

(Funding Source: U.S. Department of Education Title V Grant Funds; \$50,503.16 Available)

Laptops, printers and charging carts for academic use in *Pathways to Teacher Certification* grant program. Fulfillment Agent for NJ State Contract 89974.

PKA Technologies, Inc.  
1 Executive Boulevard, Suite 101  
Suffern, NY 10901

**\$50,503.16**  
**(Recommended Award)**

**Information Technology Hardware** (Below Bid Threshold)

(Funding Source: U.S. Department of Education Title V Grant Funds; \$7,376.91 Available)

Audio/Visual equipment for use in *Pathways to Teacher Certification* grant program. Vendor year-to-date spend exceeds Board review threshold.

CDW Government  
75 Remittance Drive, Suite 1515  
Chicago, IL 60675

**\$7,376.91**  
**(Recommended Award)**

**Promotional Items** (Below Bid Threshold)

(Funding Source: FY-2020 College Operating Funds; \$16,734.90 Available)

College logoed lanyards and reels for identification cards; provided to College students and staff. Vendor year-to-date spend exceeds Board review threshold.

Promo Direct  
931 American Pacific Drive, Suite 100  
Henderson, NV 89014

**\$4,613.30**  
**(Recommended Award)**

**Clinical Education Products and Software** (Public Bid Exception per NJSA 18A:64A-25.5 a. (3) – Materials or supplies only available from a single source)

(Funding Source: Carl D. Perkins Career and Technical Education Grant; \$106,756.32 Available)

Clinical education products and associated hardware and software for use in the Nurse Education academic program. Business Entity and Political Contribution Disclosures required.

Laerdal Medical Corporation  
167 Myers Corners Road  
Wappingers Falls, NY 12590

**\$106,756.32**  
**(Recommended Award)**

**PASSAIC COUNTY COMMUNITY COLLEGE**

**RESOLUTION #2-CONSENT RESOLUTION – ACTION ITEMS A, B, and C**

**Software Licenses** (Public Bid Exception per NJSA 18A:64A-25.5 a. (19) – Goods or services for proprietary computer hardware, software, or systems)

(Funding Source: FY-2020 College Operating Funds; \$8,665.81 Available)

Renewal and upgrade of Paessler Router Traffic Grapher (PRTG) network and router monitoring software. Vendor year-to-date spend exceeds Board review threshold.

CDW Government  
75 Remittance Drive, Suite 1515  
Chicago, IL 60675

**\$8,665.81**  
**(Recommended Award)**

**Software Licenses** (Public Bid Exception per NJSA 18A:64A-25.5 a. (19) – Goods or services for proprietary computer hardware, software, or systems)

(Funding Source: FY-2020 through FY-2023 College Operating Funds; \$10,000.00 Available in FY-2020)

Renewal and upgrade of assessment and accreditation management software. Business Entity and Political Contribution Disclosures required.

Watermark, LLC  
71 West 23<sup>rd</sup> Street  
New York, NY 10010

**\$3,750.00 (FY-2020)**  
**\$12,562.50 (FY-2021)**  
**\$15,815.67 (FY-2022)**  
**\$15,159.83 (FY-2023)**  
**(Recommended Award)**

**Print Advertising** (Public Bid Exception per NJSA 18A:64A-25.5 a. (20) – Advertising)

(Funding Source: FY-2020 College Operating Funds; \$30,000.00 Available)

Print advertising; used across multiple College departments. Estimated amount for FY-2020. Business Entity and Political Contribution disclosures required.

North Jersey Media Group  
150 River Street  
Hackensack, NJ 07601

**\$30,000.00**  
**(Recommended Award)**

**Consulting Services** (Public Bid Exception per NJSA 18A:64A-25.5 a. (15) – Consulting Services)

(Funding Source: U.S. Department of Justice Grant Funds; \$60,000.00 Available)

Violence prevention training and consulting services. Not-to-exceed amount.

Passaic County Women's Center  
925 Allwood Road  
Clifton, NJ 07012

**\$20,000.00 (FY-2020)**  
**\$20,000.00 (FY-2021)**  
**\$20,000.00 (FY-2022)**  
**(Recommended Award)**

**PASSAIC COUNTY COMMUNITY COLLEGE**

**RESOLUTION #2-CONSENT RESOLUTION – ACTION ITEMS A, B, and C**

**Consulting Services (Public Bid Exception per NJSA 18A:64A-25.5 a. (15) – Consulting Services)**

(Funding Source: FY-2020 College Operating Funds; \$84,560.00 Available)

Management consulting services; comprehensive Information Technology assessment. Not-to-exceed amount. Business Entity and Political Contribution disclosures required.

CampusWorks, Inc.

1767 Lakewood Ranch Boulevard, #305

Bradenton, FL 34211

**\$84,560.00**

**(Recommended Award)**

**Fire Protection System Modifications (Below Bid Threshold)**

(Funding Source: FY-2019 College Capital Funds; \$5,343.00 Available)

Fire Protection System modifications in support of Audio/Visual equipment installation in College gymnasium. Vendor year-to-date spend exceeds Board review threshold.

United Fire Protection Corp.

1 Mark Road

Kenilworth, NJ 07033

**\$5,343.00**

**(Recommended Award)**

**Middlesex Regional Educational Services Commission (MRESC) Bid # MRESC 15/16-69 - Information Technology Hardware**

(Funding Source: Carl D. Perkins Career and Technical Education Grant Funds; \$26,659.99 Available)

iMac desktop computers for use in Computer and Information Sciences/Graphic Design curricula. New Jersey State Approved Cooperative Pricing System. New Jersey Co-op #65MCECCPS.

Apple, Inc.

5505 W Parmer Lane, Building 7

Austin, TX 78727

**\$26,659.99**

**(Recommended Award)**

**Request for Proposal 19-13 – Laser Printer and Print Output Customization Software (Public Bid Exception per NJSA 18A:64A-25.5 a. (19) – Goods or Services for proprietary computer hardware, software, or systems)**

(Funding Source: FY-2018 College Capital Funds; \$45,146.00 Available)

Laser Printer and print output customization software; Enterprise (College-wide) license.

Softdocs, Inc.

807 Bluff Road

Columbia, SC 29201

**\$44,039.00**

**(Recommended Award)**

**PASSAIC COUNTY COMMUNITY COLLEGE**

**RESOLUTION #2-CONSENT RESOLUTION – ACTION ITEMS A, B, and C**

**C. PERSONNEL ITEMS**

- I. Separations A: Michelle Softley, Director, EOF
  - B: John Scangarello, Custodian/Handyman
  - C: Jack Latona, Coordinator, Assessment
  - D: Sal Rodriguez, Assistant Professor, ELS
  - E: Randall Jenkins, Director, Online Learning
  - F: Patricia Hardy, Vice President, Wanaque and Passaic Academic Centers
- II. Appointment A: Calette Dacres, Child Dev Center Teacher (10 months)
- III. Child Development Center Grant Employee Salary, FY2020
- IV. Professional Staff Reappointments – FY2020-21
- V. Part-Time Temporary Appointments
- VI. Active Searches