



NEW STUDENT CHECKLIST

PASSAIC
COUNTY
COMMUNITY
COLLEGE

Office of Admissions

One College Blvd, Paterson NJ 07505

973-684-6305 admissions@pccc.edu

STEP 1 - APPLY

Complete the online application at pccc.edu/apply. Once accepted you will be given a Student ID number and MyPCCC Portal.

STEP 2 - PLACEMENT

This will help determine the courses you need in your first semester.

Determine College Placement: three options - pick the option right for you!

High School Transcript - if you graduated in the last three years from a US high school, we can use your grades to determine your placement level.

SAT Scores - EBRW 450 or higher, Math 500 or higher.

Placement Test - schedule your online or in-person placement test at pccc.edu/placementtesting.

Tip: Students who practice for the placement test perform better on the test. Prepare for the test at accuprep.pccc.edu.

STEP 3 - SELECT YOUR CLASSES & REGISTER

Connect with an academic advisor. Details and schedule at pccc.edu/ways2register.

Individual and group appointments are available. You can also email success@pccc.edu.

Now you're a PCCC student! Don't forget to...

- Log into MY PCCC - your PCCC portal. Directions are on the back.
- Set up your PCCC email.
- Download the **PantherGo** app on your phone.
- Immunizations - proof of immunization records needs to be sent to the Office of the Dean of Student Affairs. For the form, please go to: pccc.edu/immunizations. *Questions?* Contact the Office of Student Affairs, at 973-684-6309 or immunizations@pccc.edu.
- Review your student account in your PCCC Portal.
- Arrange to pay your balance, if any. For information about payment plans go to pccc.edu/Bursar. *Questions?* Contact bursar@pccc.edu.
- Get your Parking pass & Student ID. Contact **Public Safety** at 973-684-5403.
- Apply for Financial Aid or check on your financial aid application. Be sure to file your FAFSA at studentaid.gov. Our school code is 009994. If you already filed your FAFSA, check your PCCC Portal for the status of your financial aid and/or for messages from the Financial Aid Office. *Need help?* Contact fa@pccc.edu.

MY PCCC - YOUR PCCC PORTAL

You should access your portal as soon as possible to ensure you receive timely and important information. Follow the instructions below for FIRST TIME LOG IN.

1. Go to **pccc.edu**. Click on MY PCCC.
2. On the Login page, click on “Go to tutorial”
3. Follow the step-by-step instructions for first-time users.

Your PCCC Portal gives you access to:

- View your course schedule
- Check your bill and make a payment
- View your grades... and more!

IMPORTANT

Once registered for classes, your PCCC email is the official form of communication. All communication from the College, including messages about your financial aid, will be sent to your PCCC email. Once registered, you are responsible for checking this email account.

Be sure to check your portal for the status of your financial aid!